



# Heritage Hills Elementary School Council Meeting

November 21, 2024

Meeting Minutes

Learning Commons at HHE

6:00 pm

1. Welcome and Call to Order by Shauna Samu at 6:03 pm
  - 1.1. Review and approval of agenda
    - Motioned by Jen Shiniman
    - Seconded by Richelle McLean
  - 1.2. Review and approve past meeting minutes
    - Mentioned by Jen Shiniman
    - Seconded by Jen Way
2. Old Business:
  - 2.1. Discretionary fund for Teachers - will be addressed in FAHHE meeting
3. Update for Parents:
  - 3.1. School Trustee Update  
Trina Boymook, School Trustee  
See below - School Trustee update
  - 3.2. School Update  
Garry Russell and Kyla Harding  
See attached - Principals report
  - 3.3. School and Community Safety Update
    - Constable Kelly was unable to attend the meeting. Two School Resource Officers, CST Noon and CST Appleton attended the meeting in her absence.
    - Parents had the opportunity to discuss the threatening message that was spray painted on the sidewalk the first week of September with RCMP and school administration.
    - Parents expressed their concerns regarding the safety of the students at HHE and the lack of communication following the incident. Items parents requested additional information or action on include:
      - Review of the procedure for threats against the school and revise as needed. Parents request a update of any changes made following the review.
      - An understanding of who is responsible for decisions regarding the safety of students.

- Parents requested another meeting where CST Kelly or her superior can attend.
  - Continued communication between school administration and parents.
  - Parents were encouraged to connect with CST Kelly or school administration with any questions or concerns they may have regarding the safety of the students at HHE
  - CST Kelly is in regular contact with school administration and EIPS board of Trustees.
4. New Business
- 4.1. Update from November COSC Meeting
- Received a grant from COSC - Shauna will look into workshops for parents and students in regards to mental health
  - Assurance review is on Monday and will be attended by Chair and School Administration
- 4.2. Christmas Concert
- Will be held on Thursday Dec 5 for Grades 1-6. Starting at 6:00 pm (Div1) & 7:00 pm (Div 2)
  - Kindergarten concert will be on December 12 during the school day.
  - Parents and family members are invited to attend the dress rehearsals happening during the school day.
  - Concert will not be live streamed.
- 4.3. 2023 Yearbooks
- Yearbooks have arrived this week. They will be going home with students next week.
- 4.4. School Photos- feedback on this year's company, suggestions for next year
- Tabled until January
- 4.5. Split playground use and schedule
- The current playground schedule was created to ensure safety of all students. All grades rotate through the various areas of the school grounds.
- 4.6. School Safety and Concerns
- See above - Updates for parents.
5. Updates from School Council:
- 5.1. Chair - Shauna Samu - None at this time
- 5.2. Vice Chair- Jennifer Shiniman - None at this time
- 5.3. Secretary - Jodi Lakevold - None at this time
6. Adjournment of meeting at approximately 9:00pm
- 1st - Jen Shiniman
- 2nd - Katie Castle
7. Upcoming Meeting Dates:

January 9, 2025

March 13, 2025

May 8, 2025

Trustee Report  
Trina Boymook

A calendar survey has been sent out to parents/caregivers and staff to gather thoughts on 2 options, which closed October 21. We 4027 people provided feedback about the strengths, weakness, possible ways to improve these two ideas. The Board will make a decision at our December meeting.

A survey for the naming of the Sherwood Park replacement school went out mid-October and closed on October 31. The Board will approve the name at our December Board meeting.

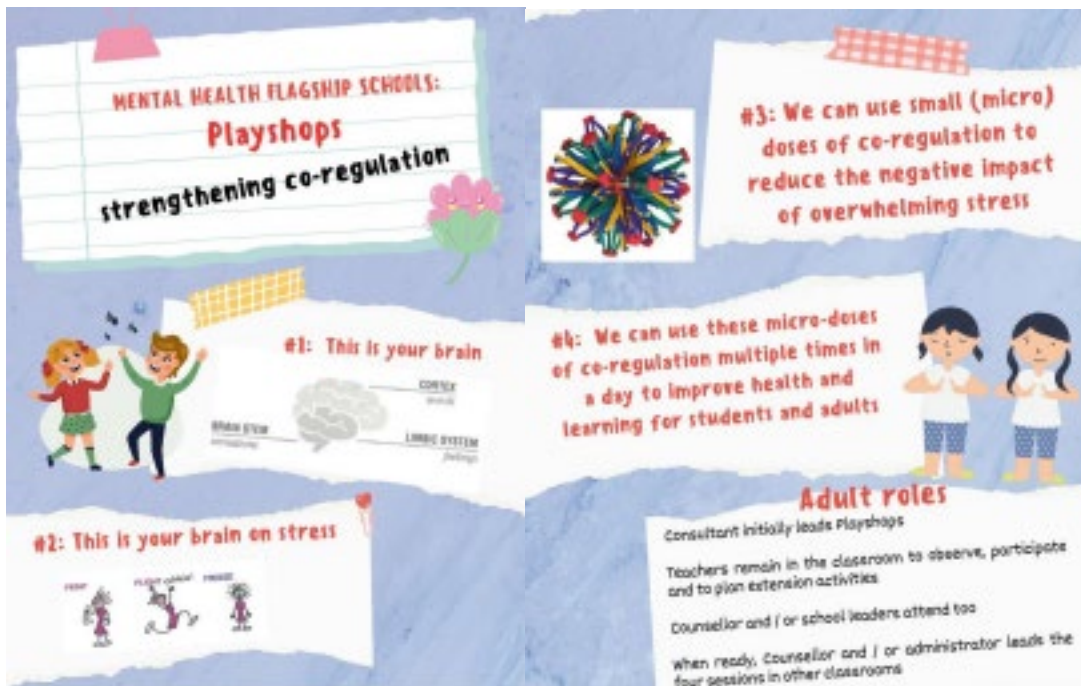
At the October 17 Board meeting the Board approved the following:

- Approved our modular request to the government which include GoA cover the cost to relocation of 6 modulars from West Hostford to Forst Saskatchewan and demolition of 2 Westboro modulars.
- Trustee Shotbolt, Trustee for Fort Saskatchewan, served notice of resignation on October 7. Her last day on the board will be October 31. The Board has decided not to hold a byelection and have assigned her duties to the remaining of the Board. The Board will function with 7 Trustees until the general election next fall.
- Governance budget surplus of \$39,592 has been reallocated to leveraging student achievement funds bringing up a total of \$388K being available for the 2024-25 school year. The majority of the funds will be used to address hotspots at the junior high level, with the remaining targeted work within the French Immersion program.
- The Board of Trustees direct the Superintendent to create a draft Administrative Procedure that outlines processes and guidelines for the accumulation, use and carry-over of school generated funds, to be brought to the January 9 Caucus Meeting for feedback.

At the end of October, the Board sent a letter to the Minister of Education to provide feedback on the Weighted Moving Average(WMA) funding model. The way the WMA model works, funding does not align with the needs of current students in schools where growth either remains level or has grown significantly. The Minister did share with a meeting with Board Chairs and Superintendent, that changes to the funding model would be released with the upcoming budget announcement.

Transition survey went out to families early November, with a in person engagement session being planned in the new year. These engagements will inform the development of a transition plan for the French Immersion senior high program moving to Salisbury Composite the 2026-27 school year.

## Novembers Principal's Report



### 1. District Writing Pilot

*EIPS Writing Pilot focuses on creating, testing, and reflecting on writing tasks, data collection and single-point rubrics to create curriculum aligned Divisional Writing Assessments. By working together under this pilot, participating schools collaborate, share insights, use standards and analyze feedback to ensure consistency in the development of curricular skills, how we assess them and how we target our instructional practices to fill writing gaps from Kindergarten through Grade 6. These administrator sessions will provide helpful information and be a quick check in throughout the process of the pilot.*

### 2. Clubs

- a. **Intramurals** - Staff members in charge Mr. Mazur and M Ayuen
- b. **Lego Club (Grades 1-3 Lunch)** - Staff members in charge Division I teachers
- c. **Ski trip (Grades 4-6)** - Staff members in charge Mrs. Jordan, Ms. Carruthers
- d. **Track & Field Day/Sports Day)** - Staff members in charge Mrs. O'Neill, Mr. Mazur, Mme Macdonald
- e. **Basketball Club** - Staff member in charge and coaching the boys club Mr. Ayuen, girls team Ms. Low
- f. **Art Show** - Staff members in charge Mme. Macdonald, Mrs. Haraga
- g. **Chess Club** - Staff member in charge Ms. Wert
- h. **Running Club** - Staff supervisor Mr. Russell - Coach Erran Milligan

- i. **Girls/Boys Volleyball** - Staff supervisor Mrs. Trach - Coach's several parents. Practice every Wednesday and Friday at lunch
- j. **French Club** - Staff supervisor Mrs. Harding, all year
- k. **Ukulele Club** – Dr. Boyer

### **3. SEP**

#### **Mission:**

We create inclusive environments, inspiring individuals to achieve growth.

#### **Values:**

Collaboration, Accountability, Respect, Kindness, Integrity, Well-Being

#### **Heritage Hills School Quick Facts:**

The total school budget is \$ 3,172,041 for the 2024-2025 school year. Staffing accounts for 96% of the budget. Approximately two thirds of our students are in our English Program and one third in the French Immersion Program. Our current student enrollment for the 2024-2025 school year is 494 students with 132 in French Immersion and 362 learning in English.

The French program has a 4/5 and a 5/6 combined class. Heritage Hills School is home to 25 First Nations Metis and Inuit students and 20 English Language Learners.

#### **SCHOOL GOAL 1:**

By building capacity in and using targeted small group teacher led instruction in literacy.

The goal was to ensure all students exhibited growth in this area.

53% of students exhibited one year's growth as measured by the STAR Reading Assessment. This is an increase of 8.2% from 2021-22. 93.4% of stakeholders agree students are demonstrating growth in literacy. This is an increase of 5% from 2021-22. These achievements can be attributed to the concerted efforts of our staff. They diligently implemented small group instruction methods, incorporating Reader's Workshop, Balanced Literacy, Levelled Literacy Intervention, phonics instruction and Writer's/Reader's Workshop into their teaching practices.

The percentage of students who achieved the acceptable standard and standard of excellence in French Language Arts increased significantly. 93% of students achieved acceptable standard which was 13% higher than the provincial average. 33% of students achieved standard of excellence, a 12% increase from 2022-23 results and 23% higher than the province. These achievements can be attributed to the use of Lalilo and Je lis, je lis computer programs, Units of Study Phonics French adaptation and the GB+ assessment tool. When students excelled in class, staff provided challenging work that engaged all learners based on their abilities.

.4 FTE was used to hire a teacher who worked with small groups of students on their reading skills.

#### **SCHOOL GOAL 2:**

Creating a vibrant and welcoming Heritage Hills school community that is inclusive of all stakeholders and engages students, staff, parents/caregivers and the community.

Students came to school with a feeling that they are cared about. There was a significant growth in this sense of belonging as the AEA Survey showed that the belief that teachers care about students increased with parents by 12% and students by 6.5% over the last two years.

Heritage Hills Elementary has shown growth in encouraging students to be responsible, respectful and engaged citizens. These results are due to the opportunities that the school and classroom teachers provide for students to be involved in a variety of activities in the community. When visitors walk into the school, they can see the different events/opportunities posted on the TVs and with displays posted in the main foyer.

**Our 3<sup>rd</sup> goal** was to improve student results in numeracy.

The results reflect noteworthy progress toward our community stakeholders feeling that students are learning what they need to know and the skills they are developing are useful.

The number of families who agree the numeracy skills children are learning are useful increased by 3% from the previous year to 93%.

Strategies used that could be contributed to these results are the release time for teachers to collaborate with each other and the work our Numeracy Leads and consultants did with staff. The STAR results were used to guide instruction and the use of Fact Fluency Kits in targeted small group instruction.